

1. Start by logging into Xactus360 and opening the borrower's file from the home page.



2. Under the Details section, navigate to the Loan Number Field.

Actions:

- [Copy/Merge/Unmerge](#)
- [Order SupplementX](#)
- [Order RescoreX](#)
- [Lexis Nexis Liens & Judgments](#)
- [Refresh Report](#)
- [Compare Reports](#)
- [Submit Service Request](#)
- [Download Loan Data/1003](#)
- [Experian Precise ID](#)
- [Reassign Report Owner](#)
- [Cancel Report \(Allow Repull\)](#)
- [Upload Supporting Docs](#)
- [Convert to Mortgage Only](#)
- [Trigger Product Bundle](#)

Options:

- [Subscriber Directory](#)
- [View Authorization](#)

Borrower		Co-Borrower	
Borrower: Robert White		SSN: 123-00-5555	
Address: 1 Beeker St			
Yonkers, NY, 10200			
Email:		Phone:	
Scores			
	TransUnion	Experian	Equifax
FICO:	665	642	[657]
FICO® Score Mortgage Simulator:		Order	
Xcel ScoreX (®):		Order	
Summary			
Accounts: 43		Balance: \$100,835	
Open Accounts: 25		Payment: \$1,998	
Delinquent Accounts: 0		Past Due: \$0	
Details			
Loan Number: <input type="text"/>		Save	Status: Completed
Report ID: 78004615		Entered: 07-14-2025, 09:14:36 AM	
Report Type: Credit Report X		Completed: 07-14-2025, 09:14:40 AM	
Operator: Diana		Account: XACTUS TEST ACCOUNT	

3. Enter the Loan Number and click Save.

Details			
Loan Number:	<input type="text" value="9876543210"/>	Save	Status: Completed
Report ID:	78004615	Entered: 07-14-2025, 09:14:36 AM	
Report Type:	Credit Report X	Completed: 07-14-2025, 09:14:40 AM	
Operator:	Diana	Account: XACTUS TEST ACCOUNT	

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP

07/14/2025