

How to Trigger Product Bundle Within Xactus360

1. Start by logging into Xactus360 and opening the borrower's file from the home page.



2. On the left-hand side under Actions, click Trigger Product Bundle.

Londit,								
ReportX								
Actions:	Borr	ower					Co-Borrower	
I <u>Copy/Merge/Unmerge</u>	Bo	rrower: Chi	ristmas Snow	SSN:	123-10-	-3333	Add Co-Borrower	
I Order SupplementX	A	ddress: 99	North Pole					
Order Xpress Update								
I Order RescoreX		Mill	ford, CT, 06460					
LoanShield Credit Review/Refresh Report		Email:		Phone:				
Lexis Nexis Liens & Judgments	Scor	es						
Compare Reports			TransUnion	Experian	Equ	ifax		
Submit Service Request		FICO	765	786	[77	5]		
Download Loan Data/1003	(Credit Assure	: <u>+23</u>	+36	+8			
Reassign Report Owner		Wayfinder™	: Order	Order	Orde	<u>r</u>		
Cancel Report (Allow Repull)							-	
I Upload Supporting Docs								
		What-If™	: Order	Order	Orde	r		
Convert to Mortgage Only	Хо	el ScoreX 🕐	6	Order				
L Trigger Broduct Bundle	Sum	mary						
T Ingger Product Bundle		Acco	unts: 54				Balance:	\$213,598
Options:		Open Acco	unts: 25				Payment:	\$2,089
Subscriber Directory	Del	inquent Acco	unts: 0				Past Due:	\$0
View Authorization	Detai	ils						
Letter Of Explanation		Loan Num	ber:	S	ave		Status:	Completed
I <u>ezLOE</u>		Repor	t ID: 58743416				Entered:	05-14-2024, 02:16:11 PM
I Consumer Copy		Report T	vpe: Credit Rep	ortX			Completed:	05-14-2024, 02:16:12 PM
<u>Score Disclosure</u>	Operator: Xactus Demo						Account:	XACTUS TEST ACCOUNT (X0330)
Adverse Action Notice								
Customize Report Available Reports								
			Report Type	Date		Format		
	View	Download	Xpress Update	05-14-2024, 02:18	30 PM	PDF		
	View	Download	Credit ReportX	05-14-2024, 02:16	12 PM	PDF		

3. The invoice will automatically display on your screen.

P.O. BOX 70784 PHILADELPHIA, PA 19 Phone: 800-243-0120 XACTUS TEST ACCOL 370 REED ROAD, SUIT BROOMALL, PA 19008 Christmas Snow 99 North Pole Milford, CT 06460	USX 176 Fax: 855-664-5410 NT 7E 100	c	ustomer (code: X0330
Report ID Date 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024 58743416 05/14/2024	Borrower Christmas Snow Christmas Snow	Description Credit Report (I-TUC/EXP/EQX) FACTA Surcharge Trended Data (EQX) Bureau Fraud Product(s) Trended Data (TUC) Trended Data (EXP) Input SSN Check Disclosure Notice - Mail Service Credit/Spert Credit/Assure Score Disclosure Xpress Update Tradeline, CHASE MORT Credit Report (I-TUC/EXP/EQX) bndl, Close Loan Bundle	Credit	Charge \$ 56.00 \$ 1.50 \$ 1.00 \$ 0.50 \$ 1.00 \$ 0.25 \$ 2.15 \$ 0.00 \$ 16.00 * 16.00 * 150.00
		Total credits Total charges *Total tax Total tax	\$-56.00	\$ 230.15 \$ 9.00 \$ 183.15

4. To remove extra charges from the invoice. Close the open invoice and scroll down to the Invoice section of the borrower screen and click Open.

Invoice	<u>Open</u>	\leftarrow
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5. Make sure the correct file is toggled and click Submit.

Report Matches									
	Name	Report ID	Loan Number	Products	Date				
	Snow,Christmas	54566525		Credit	01-23-2024				
	Snow,Christmas	58743372		Credit	05-14-2024				
<	Snow,Christmas	58743416		Credit	05-14-2024				
	Snow,Christmas	58743467		Credit	05-14-2024				
	Snow,Christmas			Flood	05-14-2024				
	Snow,Christmas	7603398		Fraud ReportX	05-14-2024				
	Snow,Christmas	2007851		Experian Verify	05-14-2024				
	Snow,Christmas	2007852		WorkNumber	05-14-2024				
	Snow, Christmas/Snow, Jonathan	53359178	000007	Credit	12-15-2023				
We have found multiple invoices that may be related to this report. To include these additional reports on the invoice, select the corresponding checkbox and click "Submit". Submit									

Γ	Depart 1							
	Invoice	Repo	Report Invoice Hide Date Description Cost Center Operator					
	IIIVOICE			Conditi Record (LTHO/EXP/EQX)	COSt Center	Verter Demo	creuit	charge
			00-18-2024	Credit Report (I-TUC/EXP/EQX)	NORTH	Xactus Demo		\$50.00
	I Printable View		06-19-2024	FACTA Surcharge	NORTH	Xactus Demo		\$1.50
			06-19-2024	Trended Data (EQX)	NORTH	Xactus Demo		\$1.00
			06-19-2024	Bureau Fraud Product(s)	NORTH	Xactus Demo		\$0.50
			06-19-2024	Trended Data (EXP)	NORTH	Xactus Demo		\$1.00
			06-19-2024	Trended Data (TUC)	NORTH	Xactus Demo		\$1.00
			06-19-2024	Input SSN Check	NORTH	Xactus Demo		\$0.25
			06-19-2024	Disclosure Notice - Mail Service	NORTH	Xactus Demo		\$2.15
			06-19-2024	CreditXpert CreditAssure	NORTH	Xactus Demo		\$0.75
			06-19-2024	Score Disclosure	NORTH	Xactus Demo		\$0.00
			06-19-2024	Xpress Update Tradeline, CHASE MORT	NORTH	Xactus Demo		\$16.00
			06-19-2024	Credit Report (I-TUC/EXP/EQX)	NORTH	Xactus Demo	\$-56.00	
		Image: A start of the start	06-19-2024	bndl, Close Loan Bundle	NORTH	Xactus Demo		
						Total Credits:	\$-56.00	
		Total Charges:						
						*Total Tax:		\$0.00
					Submit Payment	Total:		\$24.15

6. Check the box next to any charges that need to be hidden. Then click Printable View.

7. The invoice will display with only the charges needed.

P.O.BOX 70784 PHILADELPHIA, PA 1 Phone: 800-243-0120	9176 Fax: 855-664-5410				
XACTUS TEST ACCO 370 REED ROAD, SU BROOMALL, PA 1900 Christmas Snow 99 North Pole Milford, CT 06460	DUNT ITE 100 8		Cu	istomer C	ode: X0330
Report ID Date	Borrower 4 Christmas Snow	Credit Report (I-TUC/EXP/EQX)		Credit	Charge \$ 56.00
58743416 05/14/202	4 Christmas Snow	bndl, Close Loan Bundle	Total credits:	\$-56.00	*\$150.00
			Total charges: *Total tax:		\$206.00 \$9.00
			Total:		\$ 159.00

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.