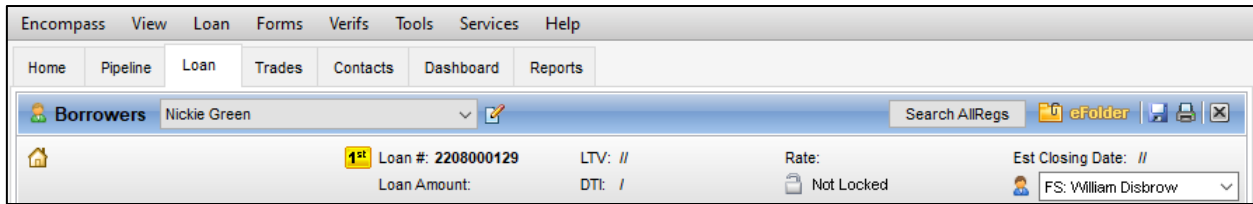
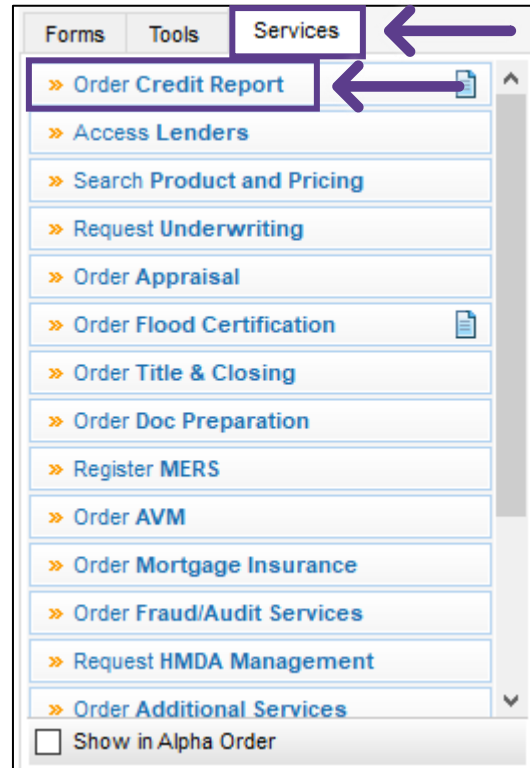


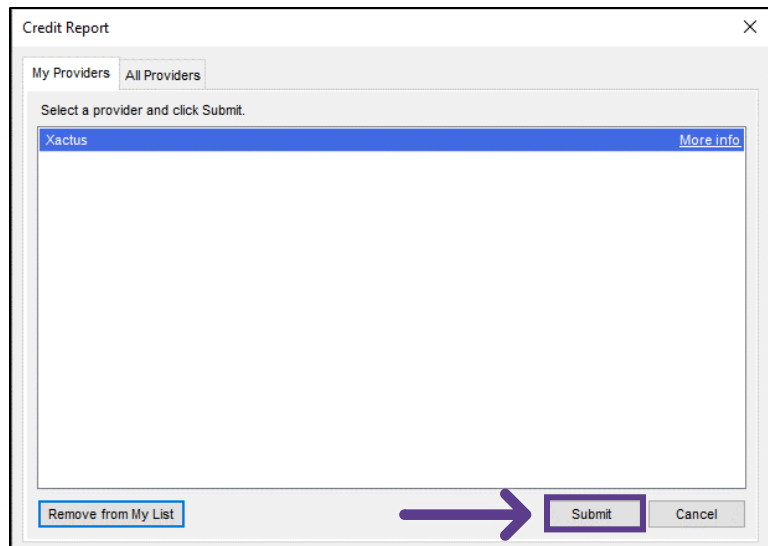
1. Start by logging in and opening the borrowers loan file.



2. Click on the Services tab in the bottom left corner. Select Order Credit Report.



A window will pop-up allowing you to choose your Provider. Select Xactus and click Submit to launch the order form.



3. Enter your user ID and password by clicking LOGIN INFORMATION. Then, make the selections for the report needed.

Request Type: New Report – Reorders frozen or locked bureaus and adds them to the existing file

Report Type: Consumer Credit, Mortgage Only, PreQual, Refresh

Report On: Individual or Joint

Next, select an option under Import Liabilities.

Lastly, check the box next to the bureaus needed and when complete, click Finish.

Xactus

LOGIN INFORMATION

Borrowers *
Nickie Green & Alan Brown

Loan Number
2208000129

Submitting order on behalf of:

ORDER INFORMATION ORDER STATUS

Request Type *
New Report

Reference Number

Report Type *
Consumer Credit

Report On *
Individual

Import Liabilities
Do not import

Credit Bureaus
☒ Experian
☒ Equifax
☒ TransUnion

Borrower

Last Name	First Name	SSN	Birth Date
Green	Nickie	xxx-xx-3333	01/01/1990

Co-Borrower

Last Name	First Name	SSN	Birth Date
Brown	Alan	xxx-xx-4444	01/02/1990

Borrower Current Address

Street Name	City	State	Zip
100 Terrace Avenue	West Haven	CT	06516

Co-Borrower Current Address

Street Name	City	State	Zip
100 Terrace Avenue	West Haven	CT	06516

Submit

4. A small window will appear as the report is loading. Please do not click off this screen until the processing is complete.

Xactus

LOGIN INFORMATION

Borrowers *
Nickie Green & Alan Brown

Loan Number
2208000129

Submitting order on behalf of:

ORDER INFORMATION ORDER STATUS

Request Type *
New Report

Reference Number

Report Type *
Consumer Credit

Report On *
Individual

Import Liabilities
Do not import

Credit Bureaus
☒ Experian
☒ Equifax
☒ TransUnion

Borrower

Last Name	First Name	SSN	Birth Date
Green	Nickie	xxx-xx-3333	01/01/1990

Co-Borrower

Last Name	First Name	SSN	Birth Date
Brown	Alan	xxx-xx-4444	01/02/1990

Borrower Current Address

Street Name	City	State	Zip
100 Terrace Avenue	West Haven	CT	06516

Co-Borrower Current Address

Street Name	City	State	Zip
100 Terrace Avenue	West Haven	CT	06516

Close Submit






- When complete, the report will automatically open on your screen and will be saved into the Encompass eFolder. The report can also be viewed by clicking the blue icon under Documents.

Xactus
LOGIN INFORMATION

Borrowers
Loan Number
Submitting order on behalf of:




Nickie Green & Alan Brown
2208000129

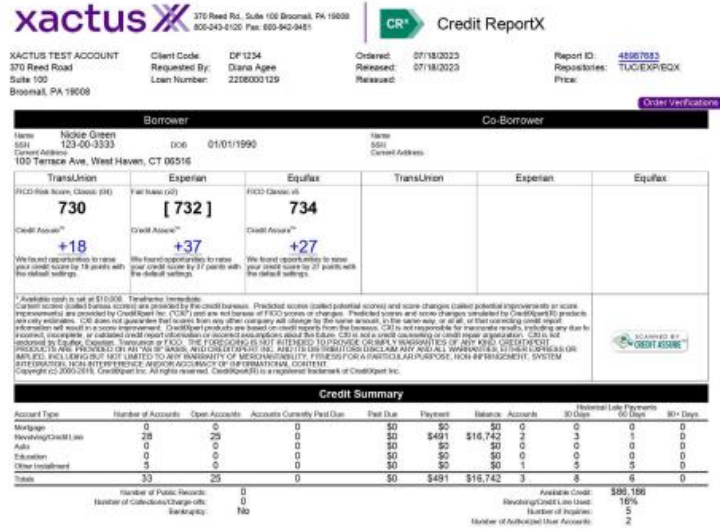
ORDER INFORMATION
ORDER STATUS

ORDER DATE	REFERENCE NUMBER	PRODUCT	STATUS	DOCUMENTS
07/18/2023 08:09:29 AM	48987112	INDIVIDUAL, [EX , EQ , TU], CONSUMER CREDIT	COMPLETED	
07/18/2023 08:03:34 AM	48986749	INDIVIDUAL, [EX , EQ , TU], CONSUMER CREDIT	COMPLETED	
07/18/2023 07:59:12 AM	48986678	INDIVIDUAL, [EX , EQ , TU], MORTGAGE ONLY	COMPLETED	
07/18/2023 07:55:19 AM	48986532	INDIVIDUAL, [EX , EQ , TU], MORTGAGE ONLY	COMPLETED	
07/18/2023 07:50:33 AM	48986379	INDIVIDUAL, [EX , EQ , TU], PRE/POST	COMPLETED	

Close

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1 / 13
57%



PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.

07/18/2023