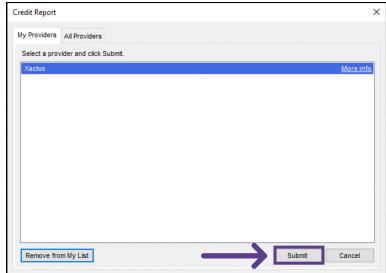


How to Order a Pre-QualificationX Report Within Encompass® by ICE Mortgage Technology® (Xactus360)

1. Start by logging in and opening the borrowers loan file.

Home Pipeline Loan Trades							
Borrowers Nickie Green	~ 2	Search	Search AllRegs 🛄 GRolder 🚽 🔒 🗶				
<u> </u>	1 st Loan #: 2208000129 LTV: // Loan Amount: DTI: /	Rate:	Est Closing Date: //				
		Forms Tools	Services				
		» Order Credit R	eport				
		» Access Lenders					
		» Search Product and Pricing					
		» Request Under	» Request Underwriting				
		» Order Appraisa	al				
. Click on the Servic Select Order Cred	es tab in the bottom left corner	» Order Flood Ce	» Order Flood Certification				
		» Order Title & C	Order Title & Closing Order Doc Preparation				
		» Order Doc Prep					
		» Register MERS					
		» Order AVM					
		» Order Mortgag	e Insurance				
		» Order Fraud/Au	udit Services				
		» Request HMDA	Management				
		» Order Addition	al Services				
		Show in Alpha C					



A window will pop-up allowing you to choose your Provider. Select Xactus and click Submit to launch the order form. Enter your user ID and password by clicking LOGIN INFORMATION. Then, make the selections for the report needed.
 Request Type: New Report Report Type: PreQual Report On: Individual or Joint

Check the box next to the bureaus needed and when complete, click Finish.

Borrowers •			Loan Nur	mber	Submitting order or	n behalf of:		
Nickie Green & Alan Brov	wn		~ 220800	00129				
ORDER INFORMATION	ORDI	ER STATUS						
Request Type •			Reference Nur	mber		Credit Bureaus		
New Report		~				🗹 Experian		
Report Type •			Report On •			🗸 Equifax		
PreQual		~	Individual		~	✓ TransUnion		
Import Liabilities								
Do not import								
bonotimport								
Borrower					Co-Borrower			
Last Name	First Name		SSN	Birth Date	Last Name	First Name	SSN	Birth [
Green	Nickie		xxx-xx-3333	01/01/1990	Brown	Alan	xxxx-xxx-4444	01/02
	s	treet Name			City	State	Zip	
Borrower Current Address	,	100 Terrace A	Venue		West Haven	СТ	06516	
	_					СТ	0.0540	
Co-Borrower Current Addr	ress	100 Terrace A	Avenue		West Haven		06516	

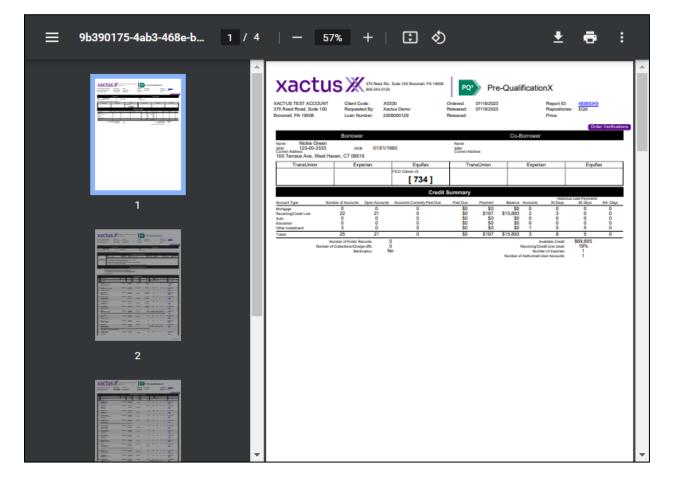
4. A small window will appear as the report is loading. Please do not click off this screen until the processing is complete.

Xactus									LOGIN INFORMATION
Borrowers *			Loan Num	ber		Submitting order on be	half of:		
Nickie Green & Alan Brown	n			0129					
ORDER INFORMATION	OR	DER STATUS							
Request Type •			Reference Num	ber			Credit Bureaus		
New Report							🗸 Experian		
Report Type *			Report On •				C Equifax		
PreQual			Individual				TransUnion		
Do not import					C	$\overline{\mathcal{N}}$			
					0	\checkmark			
Borrower						Co-Borrower			
Last Name	First Name		SSN	Birth Date		Last Name	First Name	SSN	Birth Date
Green	Nickie			01/01/1990		Brown	Alan	xxx-xx-4444	01/02/1990
		Street Name			City		State	Zip	
		Sueer Manie					State		
Borrower Current Address 100 Terrace Av		Avenue		West Haven			06516		
Co-Borrower Current Addre	155	100 Terrace	venue		West Haven			06516	
									Close Submit

07/18/2023

5. When complete, the report will automatically be saved into the Encompass eFolder and can be viewed by clicking the blue icon under Documents.

Borrowers • Nickie Green & Alan Brown		Loan Number	Submitting order of	on behalf of:		
		2208000129				
ORDER INFORMATION	ORDER STATUS					
ORDER DATE	REFERENCE NUMBER	PRODUCT		STATUS	DOCUMENTS	
07/18/2023 08:52:45 AM	48989349	INDIVIDUAL	L, [EQ], PREQUAL	COMPLETED		
07/18/2023 08:48:36 AM	48989145	INDIVIDUAL	L, [EX], REFRESH	COMPLETED		
07/18/2023 08:28:53 AM	48988066		L, [EX , EQ , TU], R CREDIT	COMPLETED		
07/18/2023 08:26:00 AM	48987958		L, [EX , EQ , TU], R CREDIT	COMPLETED		
07/18/2023 08:20:52 AM	48987683		L, [EX , EQ , TU], R CREDIT	COMPLETED	Ī	



PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.

07/18/2023