

How to View and Print the Consumer Copy Within Xactus360

1. Start by logging into Xactus360 and opening the borrowers file from the home page.



2. On the left-hand side under Options, click Consumer Copy (Borrower) or Consumer Copy (Co-Borrower).

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ReportX									
Actions:	Borrower				Co-Borrower				
I Copy/Merge/Unmerge	Borrower: Nick	ie Green	SSN: 123-00-3333		Borrower: Alan Brown		SSN: 123-00-4444		
Order SupplementX	Address: 100 Terrace Ave				Address: 800 Cleveland Ave				
Order Xpress Update									
I Order RescoreX	West Haven, CT, 06516				Browns, OH, 44070				
LoanShield Credit Review/Refresh Report	Email: Phone:				Email: Phone:				
Liens and Judgements	Scores								
I Refresh Report		Translinion	Experian	Fauifax		TransUnion	Experian	Equifax	
<u>Compare Reports</u>	FICE	720	[722]	724	EICO:	722	742	722	
<u>Submit Service Request</u>		. 750	[732]		1.00.	725	742	7.52	
Download Loan Data/1003	Credit Assur	* <u>+18</u>	+37	+26	Credit Assure:	<u>+33</u>	+0	+0	
Experian Precise ID	Wayfinder*	Crder	Order	Drder	Wayfinder™:	Order	Order	Order	
I Reassign Report Owner									
I Upload Supporting Docs	What-If ^{**}	: Order	Order	Order	What-If™:	Order	Order	Order	
<u>Convert to Mortgage Only</u>	Xcel ScoreX (): Order				Xcel ScoreX (1): Order				
	Summary								
Order New Credit ReportX	Accounts: 48				Balance: \$167,152				
Order New Credit ReportX, Borrower Only	Open Accounts: 33				Payment: \$2,544				
Order New Credit ReportX, Co-Borrower Only	Delinquent Accounts: ()				Past Due: \$0				
Order New Mortgage Only	Details								
Order New Pre-QualificationX	Loan Number: Status: Completed								
Report ID: 51665365					Entered: 10-19-2023, 12:06:41 PM				
Options:	Report Type: Credit ReportX				Completed: 10-19-2023, 12:06:42 PM				
Subscriber Directory							-		
View Authorization	Available Reports								
Letter Or Explanation		Report Type	Date	Format					
Casaumar Casu (Barrausar)	View Download	Credit ReportX	10-19-2023, 12:08:42	PM PDF					
Consumer Copy (Co Borrower)									
Consumer Copy (Co-Borrower)									
Adverse Action Notice									
L Customize Report									
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3. A copy of the Consumer Copy will be displayed to print and share.



PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.