

How to Retrieve a SupplementX Within Xactus360

1. You will receive an email notification when the order is complete and ready to view. Click the link provided to be brought to the applicant screen to access the completed supplement report.

xac	tus 💥			
Per your request, we a available for viewing a	re providing notification that the credit report you've ordered has been completed or requires your attention, and is now nd/or printing.			
Borrower:	Nickie Green			
Report ID:	<u>49104719</u>			
Report Type:	Merge(3)			
Link:	https://web.ampslink.com/alweb/credrep.do?reportID=49104719			
Thank you for using XACTUS.				

2. On the right-hand side under Service Orders, the status will show Completed.

Acti	ons:	Service Orders:				
1 <u>Co</u>	<u>py/Merge/Unmerge</u>	Tradeline Update: AMEX (18658135912541)				
1 <u>Or</u>	der SupplementX	Order ID:	11304240		Ask a guestion	
I Or	der RescoreX	Status:	Completed	\leftarrow		
1 <u>Lo</u>	anShield Credit Review/Refresh Report	Ordered:	07-24-2023, 08:19:05 AM			
I <u>Lie</u>	ens and Judgements	Special instructions:				
I <u>R</u> e	fresh Report	Completed:	07-24-2023, 09:50:17 AM			

3. Near the bottom of the screen, under Available Reports, the completed Supplement will be available to View or Download.

Available Reports						
		Report Type	Date	Format		
<u>View</u>	Download	Supplement Only / Credit ReportX	07-24-2023, 09:51:03 AM	PDF		
<u>View</u>	Download	Supplement Only / Credit ReportX	07-24-2023, 09:50:17 AM	PDF		
<u>View</u>	Download	Credit ReportX	07-21-2023, 03:45:38 PM	PDF		

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.