

How to Add Comments to an Undisclosed Debt VerificationX Within Xactus360

1. Start by logging into Xactus360 and opening the borrowers file from the home page.



2. Click View.

Image: Name NICKIE GREEN Image: SSN 123003333 Image: SSN 1230033333	Name SSN NICKIE GREEN 123003333 O Address	8 Name		🖨 SSN			
 Address 100 TERRACE AV, WEST HAVEN, CT 06516 	Address			_			
TransUnion Experian Equifax TransUnion Experian Equifa Borrower Active Active Co-Borrower Image: Co-Borrower I	100 TERRACE AV, WEST HAVEN, CT 06516						
TransUnion Experian Equifax TransUnion Experian Equifa Borrower Active Active Co-Borrower Image: Co-Borrower <td>reau Status</td> <td></td> <td></td> <td></td> <td>Deactiv</td>	reau Status				Deactiv		
Borrower Active Active Co-Borrower Image: Co-Borrower port Details	TransUnion Experian Equifa	۲ ()	TransUnion	Experian	Equifax		
Port Details Report ID Report Type Status 502110 Undisclosed Debt VerificationX Active Monitoring Start Date Monitoring End Date Report Ordered By 09/11/2023 01/07/2024 View Xactus Test	Borrower Active Active	Co-Borrower					
Loan NumberReport ID 502110Report Type Undisclosed Debt VerificationXStatus ActiveMonitoring Start Date 	port Details						
Monitoring Start Date Monitoring End Date Report Ordered By 09/11/2023 01/07/2024 View Xactus Test	loan Number Report ID	Report Type		Sta	atus		
Monitoring Start Date Monitoring End Date Report Ordered By 09/11/2023 01/07/2024 View Xactus Test Notification Email View Xactus Test	502110	Undisclosed Debt	VerificationX	Act	tive		
09/11/2023 01/07/2024 View Xactus Test Notification Email	Monitoring Start Date Monitoring End Date	Report		Or	dered By		
Notification Email	09/11/2023 01/07/2024	View	View				
	Notification Email						

3. Click Add Comments next to the notification.

Inquiries													
Whos	Whose Notification Date Creditor Business Type/Loan Type Inquiry Date Subscriber Code Source												
в	B 09/11/2023 XACTUS Finance/Personal 06/28/2023 1402Z0419063 TUC												
	Add Comments												
В		09/11/2023 XACTUS Credit Bureau 07/28/2023 1971155 EXP											
	Add Comments												
В		09/11/2023	ABC BK			Credit Bureau	I		07/0	2/2023	3331155		EXP
	Add Comments												
	Tradeline Notifications												
Whose	Notification	Creditor	Account	ECOA	Open	Reported	Credit	Balance	Terms	Account	Industry/Loan Type	e Status	Source
в	09/11/2023	BARCLAYS BK	-	-	06/02/2023	06/27/2023	-	\$7,666	\$50	Rev	Credit Card	As Agreed	EXP
	Add Comments												
в	09/11/2023	SYNCB/TEST33	-	I	05/03/2023	07/03/2023	\$22,000	\$66	MO15	Rev	Clothing/CHARGE ACCOUNT	As Agreed	TUC
												Add Com	ments
	Derogatory												
Whose	Notification Da	te Creditor Acco	ount Number E	COAO	pen Date R	Reported Date	Credit Limit	Balance	Terms	Account Type	e Industry/Loan Type	Status	Source
в	09/11/2023	TEST	-	-		03/16/2022	\$9,865,566	\$265,663	-	Rev	-	30 Days Late	TUC
												Add Com	ments

4. Type in the Comments box, then click Save.

Tradeline Notifications													
Whose	Notification Date	Creditor	Account Number	ECOA	Open Date	Reported Date	Credit Limit	Balance	Terms	Account Type	Industry/Loan Type	Status	Source
в	09/11/2023	BARCLAYS BK	-	-	06/02/2023	06/27/2023	-	\$7,666	\$50	Rev	Credit Card	As Agreed	EXP
	Add Comments												
Comments													
Conf	irmed.												
											Connel		
											Cancel	J	

5. The comment will now appear under the notification.

	Tradeline Notifications													
Whose	Notification Date	Creditor	Account Number	ECOA	Open Date	Reported Date	Credit Limit	Balance	Terms	Account Type	Industry/Loan Type	Status	Source	
в	09/11/2023	BARCLAYS BK	-	-	06/02/2023	06/27/2023	-	\$7,666	\$50	Rev	Credit Card	As Agreed	EXP	
Comm 09/11/	nents: 2023 11:11:53 AM :	: Xactus Test : Con	firmed.									Add Com	ments.	

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.