

How to Search for Reports Within Xactus360

ome Batcl	50 h Submissions	My Reports	Management Reports	Preferences	Administratic	n News	Training Center	Contact Us	Go To Report ID	Log
Cr	edit		Verificati	on	Р	roperty	Data	Frauc	l Detectio	n
Order Credit ReportX Order Business ReportX			Order Undisclosed Debt Order Tax TranscriptX Order Social Security No	Order Flood ReportX Order AppraisalX		oortX K	Order LoanShieldX Order Fraud ReportX			
			Order Income Verificatio Order Asset Verification>	nX (
	Q Search/Filter	2	⊞ Last 30 Days	✓ Ø Open Ord	ers	✓ Reset	3 Archive Search	Advanced S	Search	
Report ID	Loan	#	Name	SSN	I	Product	Ordered	•	Completed	
6900	230700	0328	Green, Nickie	123-00-3333	\$	SSNV	Jul 21, 2:21	PM		
472205	undefin	ed	Green, Nickie	123-00-3333		/OI (MY FAKE COMPANY)	Jul 20, 12:3	I PM		
				« Previous	1 Next »				🛓 Download E	Excel

- 1. Go To Report ID: Search for all Report IDs pulled within the last 6 months.
- Search / Filter: Search for all reports pulled within the last 3.5 months by Loan Number, Report ID, Last Name, and Social Security Number.
 * Search will increase daily to include one additional day of searchable reports.
- 3. Archive Search: Search for all reports over 6 months by Report ID, Last Name, and Social Security Number
- 4. **Advanced Search:** Search for all reports under 6 months by Report ID, Last Name, and Social Security Number.

* Available for use while the search/filter builds its searchable reports.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.

07/28/2023