xactus X

Advancing the Modern Mortgage

1. Start by logging into Xactus360 and opening the borrowers file from the home page.

xactus360						Log Out
Home	Batch Submissions	My Reports	Management Reports	Preferences	News	Training Center	Go To Report ID
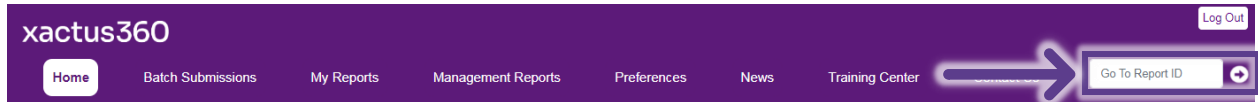
2. On the left-hand side under Actions, click Refresh Report.

Credit ReportX

Actions:
- Copy/Merge/Unmerge
- Order SupplementX
- Order Xpress Update
- Order RescoreX
- Liens and Judgements
- **Refresh Report**
- Order Credit Analysis
- Compare Reports
- Submit Service Request
- Download Loan Data/1003
- Add Red Flag Report
- Reassign Report Owner
- Cancel Report (Allow Repull)
- Upload Supporting Docs

- Convert to Mortgage Only

- Order New Credit ReportX
- Order New Mortgage Only
- Order New Pre-QualificationX

Options:
- Subscriber Directory
- View Authorization
- Letter Of Explanation
- Consumer Disclosure
- Score Disclosure
- Adverse Action Notice
- Customize Report

Borrower

Borrower:	Nickie Green	SSN: 123-00-3333
Address:	100 Terrace Ave	
	West Haven, CT, 06516	
Email:		Phone:

Co-Borrower

Add Co-Borrower

Scores

	TransUnion	Experian	Equifax
FICO:	730	[732]	734
Credit Assure:	+18	+37	
Wayfinder™:	Order	Order	Too Old
What-If™:	Order	Order	Too Old
Lending Hand ⃝		Order	

Summary

Accounts:	33	Balance:	$16,742
Open Accounts:	25	Payment:	$491
Delinquent Accounts:	0	Past Due:	$0

Details

Loan Number:		Status:	Completed
Report ID:	48432052	Entered:	06-27-2023, 03:30:25 PM
Report Type:	Credit ReportX	Completed:	06-27-2023, 03:30:31 PM

Available Reports

		Report Type	Date	Format
View	Download	Credit ReportX	06-27-2023, 03:31:57 PM	PDF
View	Download	Credit ReportX	06-27-2023, 03:30:31 PM	PDF

3. Uncheck any boxes next to the bureaus you wish to omit from the refresh report.

Refresh Report Order Information

Operator
Xactus

Select type of credit report   Include TransUnion
Refresh ▾   ☑

Loan Number/ID   Include Experian
                                                ☑

File Access PIN   Include Equifax
                                                ☑

Borrower: [Test Files]   **Co-Borrower:**   [Test Files]

First   Middle   Last   Suffix SSN   First   Middle   Last   Suffix SSN
Jonathan   Snow   123-12-3333

Maiden Name   Marital Status   Phone Number   DOB (MM-DD-YYYY)Dependents   Maiden Name   Marital Status   Phone Number   DOB (MM-DD-YYYY)Dependents
                 Unknown ▾   Unknown ▾

Driver License Number   Driver License State   Driver License Number   Driver License State

Street Address   City   ST   Zip   Street Address   City   ST   Zip
99 N Pole   Milford   CT   06460   Enter a location

Date From   Date From
(MM-YYYY)   (MM-YYYY)

Property / Loan Details:

Street Address   City   ST   Zip

Loan Amount   Sale Amount

4. If you wish to pay by credit card, please fill in this information as well. When all is complete, please click Submit.

Credit Card Information:

○ I authorize the use of the card below to pay for this order
● Don't pay for this order by credit card

First Name

Last Name

Company

Address

City   State   Zip

Card Type
Visa

Card Number

Expiration Date
August (08)   2022

Save as default
NO

Submit ⟵

5. A copy of the report will be displayed with Refresh Report listed at the top

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.