

## HELPFUL TIPS FOR THE IRS

## **FAQ**

- What does IRS stand for?
  - o Internal Revenue Service

**IRS Rejection Codes** 

Reason for Rejection  Note: Enter all codes if more than one applies.  Line 1a, 2a, or 3 -Taxpayer name is Altered, Illegible, Missing, Incomplete, or Invalid.  Line 1b or 2b -Taxpayer SSN/EIN is Altered, Illegible, Missing, Incomplete, Invalid, or has more than or less than 9-digits.  Taxpayer Address is: Altered, Illegible, Missing, Incomplete, Invalid, or Two Addresses present on line 3 and/or line 4.  No Taxpayer Account - No record of information on file for the taxpayer.  Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name)  Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Line 1a, 2a, or 3 -Taxpayer name is Altered, Illegible, Missing, Incomplete, or Invalid.  Line 1b or 2b -Taxpayer SSN/EIN is Altered, Illegible, Missing, Incomplete, Invalid, or has more than or less than 9-digits.  Taxpayer Address is: Altered, Illegible, Missing, Incomplete, Invalid, or Two Addresses present on line 3 and/or line 4.  No Taxpayer Account - No record of information on file for the taxpayer.  Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name)  Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Line 1b or 2b -Taxpayer SSN/EIN is Altered, Illegible, Missing, Incomplete, Invalid, or has more than or less than 9-digits.  Taxpayer Address is: Altered, Illegible, Missing, Incomplete, Invalid, or Two Addresses present on line 3 and/or line 4.  No Taxpayer Account - No record of information on file for the taxpayer.  Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name)  Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Line 1b or 2b -Taxpayer SSN/EIN is Altered, Illegible, Missing, Incomplete, Invalid, or has more than or less than 9-digits.  Taxpayer Address is: Altered, Illegible, Missing, Incomplete, Invalid, or Two Addresses present on line 3 and/or line 4.  No Taxpayer Account - No record of information on file for the taxpayer.  Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name)  Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Taxpayer Address is: Altered, Illegible, Missing, Incomplete, Invalid, or Two Addresses present on line 3 and/or line 4.  No Taxpayer Account - No record of information on file for the taxpayer.  Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name)  Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name) Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following: Names and/or information for two businesses without "DBA" or "C/O" Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid. Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
Line 5a - Any of the following information is Missing, Altered, Illegible, or Incomplete or is a label:  Name (often business name) Address  Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.  Line 5a contains the following: Names and/or information for two businesses without "DBA" or "C/O" Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid. Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.
<ul> <li>Name (often business name)</li> <li>Address</li> <li>Note: If the IVES participant ID number is present on Line 5a, reject code 3 is used if the ID number is altered.</li> <li>Line 5a contains the following:         <ul> <li>Names and/or information for two businesses without "DBA" or "C/O"</li> <li>Two addresses listed for the same business</li> </ul> </li> <li>IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.</li> <li>Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.</li> <li>Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.</li> <li>Form 4506-C was not received</li> </ul>
Line 5a contains the following:  Names and/or information for two businesses without "DBA" or "C/O"  Two addresses listed for the same business  IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.  Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.  Form 4506-C was not received
<ul> <li>Names and/or information for two businesses without "DBA" or "C/O"         <ul> <li>Two addresses listed for the same business</li> </ul> </li> <li>IVES participant ID number on batch cover sheet is Illegible, Missing, Incomplete or Invalid.</li> <li>Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.</li> <li>Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.</li> <li>Form 4506-C was not received</li> </ul>
Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.  Form 4506-C was not received  5
Participant SOR/Mailbox is: Altered, Illegible, Missing, Incomplete, or Invalid.  Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.  Form 4506-C was not received  5
Note: Do not reject a request for a sticker only containing the SOR mailbox. TDS will reject the input if the SOR mailbox does not match the participant ID number. See IRM 3.5.20.4.2.11.  Form 4506-C was not received 5
Devision data of Form 4500 O is not accomtable
Revision date of Form 4506-C is not acceptable. 5
Form 4506-C Box 6a, 6b, 6c or 7 is: Blank 5
Form 4506-C Line 8 is: Altered, Illegible, Incomplete or Missing, Blank or Old/Future years not available.
POA did not authorize - Forms, Products, or years requested. 5
POA Signature is - Missing, Illegible, Incomplete, or Altered.
Signature is - Missing, Illegible, Incomplete, Altered, or does not match the name on Line 1a, 2a, or 3.
Title (BMF ONLY) for person signing is not present.
Attestation Box Attestation Box not checked. 6
Form 4506-C Print/Type name line:
Name is missing or illegible.  6
Name is not an authorized taxpayer, and no authorization documentation is attached or recorded on CAF.
Signature Date Missing - The signature date is Altered, Illegible, Missing, Incomplete, or Invalid. 7
Information on form is illegible.
Information on form is altered.
Due to limitations: we cannot process request; TP will receive notice.

## Items to keep in mind regarding IRS processing:

- One form per person. Clients must place separate orders for co-borrowers
- Only 1 product per form allowed and must match order exactly
- Two names can appear on 1040 orders only, but the first person listed on the form must match the first person on the order
- If a 1040 order has 2 names both consumers must sign and date the 4506-C
- Credit Plus is no longer allowed to box in any information on the 4506-C
- Credit Plus is no longer adding the Utah21804 to the top right corner. It must be added to line 5a
- Credit Plus is still adding the file # to line 5b
- Credit Plus can no longer retype SSN
- Name and SSN must match the order exactly
- Years on the form must match the order exactly