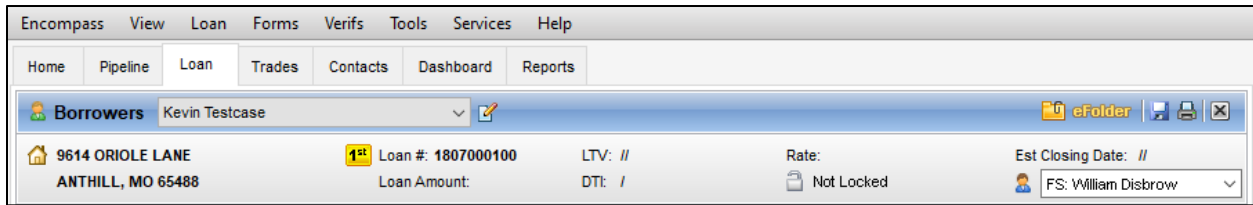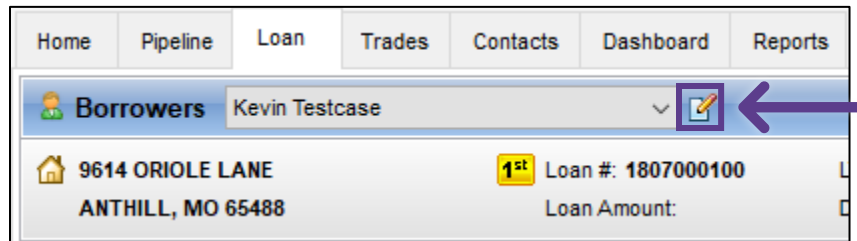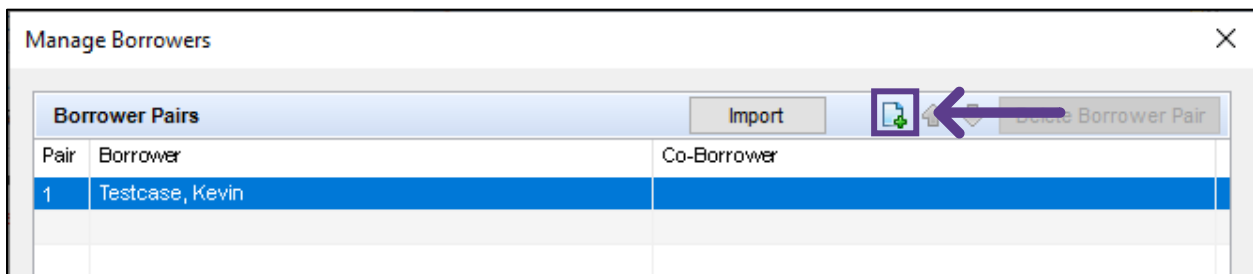**xactus✕**
Advancing the Modern Mortgage

1. Start by logging in and opening the borrowers loan file.

2. Then, click on the small icon to Manage Borrowers.

3. A window will pop-up showing the borrower pairs. Click the small icon to add a new borrower.

4. Add the borrower information at the bottom of the screen. Then click Close.

PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.

03/04/2022